

**Toledo Lucas County Public Library  
Minutes of Board of Trustees Meeting  
January 28, 2021  
Zoom Conference Call 8:30 a.m.**

**Present** Micheal Alexander, Michael Dansack, Keith Jordan, Sheila Odesky, Jesus Salas, Susan Savage

**Roll Call** The meeting was called to order by Mrs. Savage at 8:30 a.m. followed by roll call.

**Minutes** The minutes of the regular meeting of December 17, 2020 were approved on motion of Mrs. Odesky, seconded by Mr. Dansack; all voted aye, motion carried.

**Election of Officers and Oath of Office** Nominating Committee Chair Mr. Dansack, along with Mr. Jordan and Mrs. Odesky proposed the following slate of officers for 2021: Susan Savage, President; Jesus Salas, Vice President; Dennis Johnson, Secretary. Mr. Dansack moved the nominations closed and Mr. Alexander seconded the motion; all voted aye, motion carried. Mr. Dansack then asked Mrs. Savage and Mr. Salas to take the oath of office.

**Executive Director’s Comments** The Board Report includes all the impressive work that has been done throughout the Library this past month. Two authors have been scheduled for the upcoming Authors! Series. Sister Soulja will be the featured author for a virtual event on March 31<sup>st</sup>. Just announced, Ladee Hubbard, author of *The Rib King* will be joining us next month which is fantastic news. The Development Office has had very encouraging reports of the gross receipts from last year despite the pandemic—continuing a steady increase in contributions to the Foundation over the past 5 years. TLCPL is now fully into the second week of restored services. Services were pulled back due to the COVID increase over the holidays. Customers can browse collections and staff are happy to see customers back in our spaces. The Grab and Go services continue to be very successful. The Executive Leadership Team is wrapping up a four-week intensive leadership alignment with Root. This alignment work is part of the organizational strategy and setting strategic priorities for the organization over the next 3-5 years.. This work is the seed for that next plan. The Director is also excited about the twelve-week session leadership training that management will begin in a week. This training is through the Employer Association. This 24-week session is an important professional development opportunity for our managers and supervisors. The training is just one example of the Library’s commitment to investing in our staff to better serve our communities.

**Employment Report** The employment report was approved on motion of Mr. Salas, seconded by Mr. Alexander; all voted aye, motion carried.

Appointments

Employee	Agency	Grade	Salary	Date
None				

Payroll Changes

Employee	From	To
1/17/2021	Holland	Holland
Juliette Hebert	Librarian I/Children's Services	Librarian I/Youth Services

Classification Change/	Gr 6C St 2	Gr 6C St 2
Permanent Transfer	APLE FT \$43,948.97	APLE FT \$43,948.97

**Separations**

	Employee	Agency	Date
Clerical	Elizabeth Razo	Sylvania	01/09/2021

**Building and Grounds** The Library is in the process of upgrading the self-check hardware and software throughout the Library system. These self-check units are the kiosks that customers use to check out materials at all agencies which is part of TLCPL’s catalogue system. This upgrade allows not only for improved software and technology, but to ensure adherence to the Americans with Disabilities Act. After an RFP was issued to modify the millwork that supports these new self-check units, there were five responsive bidders.

Comte Construction	\$92,500
Midwest Contracting	\$81,500
The Spieker Company	\$104,750
Van Tassel Construction	\$79,500
The Delventhal Company	\$98,695

The lowest responsive bidder is Van Tassel Construction at \$79,500. Mr. Dansack moved for approval, seconded by Mr. Alexander; all voted aye, motion carried.

**Staff Organizations** Brief remarks were heard from Brook Cox, APLE representative and Harry Johnston, CWA representative.

**Regular Meeting, February 25, 2021, Main Library** Mrs. Savage announced that the next regular meeting of the Board would be on Thursday, February 25, 2021 at 8:30 a.m., at the Main Library, 325 N. Michigan St., Toledo.

**Adjournment** There being no further business to come before the Board, Mrs. Savage asked for a motion to adjourn the meeting. Motion made by Mr. Jordan, seconded by Mrs. Odesky; all voted aye, meeting adjourned at 8:52 a.m.

Approved by: \_\_\_\_\_  
Susan Savage, President

Attested by: \_\_\_\_\_  
Dennis Johnson, Secretary

Date: \_\_\_\_\_ February 25, 2021 \_\_\_\_\_