

**Toledo Lucas County Public Library
Minutes of Board of Trustees Meeting
September 26, 2019
Main Library 8:30 a.m.**

Present Michael Dansack, Dennis Johnson, Keith Jordan, Sheila Odesky, Jesus Salas, Susan Savage, George Tucker

Roll Call The meeting was called to order by Mr. Tucker at 8:30 a.m., followed by roll call.

Minutes The minutes of the regular meeting of July 25, 2019 were approved on motion of Mr. Salas, seconded by Mrs. Odesky; all voted aye, motion carried. The minutes of the special meeting of July 30, 2019 were approved on motion of Mrs. Savage, seconded by Mr. Dansack; all voted aye, motion carried. The minutes of the special meeting of August 1, 2019 were approved on motion of Mr. Johnson, seconded by Mr. Salas; all voted aye, motion carried.

Resolution of Appreciation No. 07-19 honoring Randy Clay The Board unanimously adopted a Resolution of Appreciation honoring Randy Clay on motion of Mr. Johnson, seconded by Mr. Dansack; all voted aye, motion carried. Mr. Clay has for 21 years repeatedly demonstrated his commitment to the goals and mission of the Library as a Board Trustee. Note: A copy of the resolution is attached to these official minutes.

Resolution of Appreciation No. 08-19 honoring Colleen Donaldson The Board unanimously adopted a Resolution of Appreciation honoring Colleen Donaldson on motion of Mr. Johnson, seconded by Mrs. Odesky; all voted aye, motion carried. Ms. Donaldson has for 32 years repeatedly demonstrated her commitment to the goals and mission of the Library as a Librarian. Note: A copy of the resolution is attached to these official minutes.

Resolution of Appreciation No. 09-19 honoring Angela Kalinowski The Board unanimously adopted a Resolution of Appreciation honoring Angela Kalinowski on motion of Mr. Johnson, seconded by Mr. Salas; all voted aye, motion carried. Ms. Kalinowski has for 38 years repeatedly demonstrated her commitment to the goals and mission of the Library as a Clerk. Note: A copy of the resolution is attached to these official minutes.

Trustee Appointment Mr. Tucker announced that the Judges of the Common Pleas Court have appointed Keith B. Jordan, Sr. to the Board of Trustees of the Toledo Lucas County Public Library. Mr. Jordan's seven-year term began September 25, 2019 and expires January 10, 2026. Mr. Dansack then administered the prescribed oath of office to Mr. Jordan. *"I do solemnly swear that I will support the Constitution of the United States of America and the constitution of the State of Ohio, and that I will faithfully perform the duties of my office." Note: A copy of the appointment letter is attached to these official Minutes.

Director's Comments Mr. Kucsma congratulated the retirees, thanked Randy Clay for his many years of service on the Library and Foundation boards and welcome Mr. Jordan to the Board. The Main Library grand opening is scheduled for this Saturday. The Library is partnering

with Owens Community College on career opportunity courses at various locations. It is a very innovative, pilot program that launched in September.

Employment Report The employment report was approved on motion of Mrs. Savage, seconded by Mr. Salas; all voted aye, motion carried.

Appointments

Employee	Agency	Grade	Salary	Date
Joyce Moser	Lagrange	1A*	\$16.0186	8/12/2019
Devonte Stoval	Maumee	1A*	\$16.0186	8/12/2019
Hunter Wyckoff	Sylvania	1A*	\$16.0186	8/12/2019
Sam Ponke	Washington	1A*	\$16.0186	8/12/2019
Miramelinda Arribas-Douglas	Business & Workforce Devel.	6C	\$49,878.98	8/12/2019
Zachary Huber	Business & Workforce Devel.	8C	\$52,227.09	8/12/2019
Katherine Al-Akhras	HR	1A*	\$16.0186	8/12/2019
Tahjeri Wilson	Main Circulation	1A*	\$16.0186	8/12/2019
Stephanie Gwin	Main Circulation	1A*	\$16.0186	8/14/2019
Sheryl Moore	Heatherdowns	1A*	\$16.0186	9/9/2019
Jeanette Sullivan	King	1A*	\$16.0186	9/9/2019
Melissa DeMoe	Point Place	Step 1	\$9.0000	9/9/2019
Ana Rofkar	Reynolds Corners	1A*	\$16.0186	9/9/2019
Cara Crocker	Human Resources	1A*	\$16.0186	9/9/2019
Kaylee Hendricks	Human Resources	1A*	\$16.0186	9/9/2019
Khalil Carpenter	Main Shelves	Step 1	\$9.0000	9/9/2019
Morgan Kovacs	Main Shelves	Step 1	\$9.0000	9/9/2019
Reva Martin	Main Shelves	Step 1	\$9.0000	9/9/2019

Payroll Changes

Employee	From	To
7/28/2019	Toledo Heights	King Road
Erin DeWitt	Librarian I/Youth Services	Librarian I/Children's Services
Classification	Gr 6C St 2	Gr 6C St 2
Change/Transfer	APLE FT \$43,087.23	APLE FT \$43,087.23
7/28/2019	Reynolds Corners	Sylvania
Marcella Dillin	Customer Services Clerk II	Customer Services Clerk II
Transfer	Gr 2 St 7	Gr 2 St 7
	CWA PT-II \$20.7966 Hourly	CWA PT-II \$20.7966 Hourly
7/28/2019	Facilities & Operations	Facilities & Operations
Michael Graybeal	Superintendent Facilities & Operations	Superintendent Facilities & Operations
Increment	Gr M* St 7	Gr M* St 8
	Exempt FT \$123,454.91	Exempt FT \$128,140.99
8/4/2019	Marketing Department	Fact & Fiction
April Schwarzkopf	Librarian II/Adult Services	Librarian II/Adult Services
Return to Former Position	Gr 7A St 9	Gr 7A St 9
	APLE FT \$65,451.89	APLE FT \$65,451.89
8/11/2019	Heatherdowns	Holland
Jeanelle Byrd	Customer Service Clerk I	Customer Service Clerk I
Status Change/Transfer	Gr 1A St 3	Gr 1A St 3

	CWA PT-II \$16.9941 Hourly	CWA FT \$33,138.53
8/11/2019	Locke	Oregon
Hannah Kolinski	Customer Service Clerk I	Customer Service Clerk I
Transfer	Gr 1A* St 1	Gr 1A* St 1
	CWA LPT \$16.4991 Hourly	CWA LPT \$16.4991 Hourly
8/11/2019	Lagrange	Point Place
Catashia Haskins	Librarian I/Teen Services	Librarian I/Youth Services
Classification Change/	Gr 6B St 7	Gr 6B St 7
Transfer	APLE FT \$54,991.50	APLE FT \$54,991.50
8/11/2019	South	South
Emily Sankowski	Customer Service Clerk I	Librarian I/Youth Services
Promotion	Gr 1A St 1	Gr 6B St 1
	CWA LPT \$16.0186 Hourly	APLE PT-II \$21.0439 Hourly
8/11/2019	HR - Sub	Children's Library
Juliette Hebert	Sub Librarian I	Librarian I/Children's Services
Promotion/Transfer	Gr 8 St 1	Gr 6C St 1
	Sub Sub \$15.3569 Hourly	APLE PT-II \$21.0439 Hourly
8/11/2019	Sanger	Fact & Fiction
Rebecca Stanwick	Librarian II/Adult Services	Assistant Manager/Librarian IV
Promotion/Transfer	Gr 7C St 4	Gr G* St 1
	APLE FT 53,981.58	Exempt FT \$56,535.41
8/11/2019	Humanities	Fact & Fiction
Erin Connolly	Manager/Librarian VII	Manager/Librarian VII
Department Name Change	Gr J St 7	Gr J St 7
	Exempt FT \$91.852.82	Exempt FT \$91.852.82
8/11/2019	Oregon	Technical Services
Rebecca Marsh	Customer Service Clerk II	Clerk II
Classification Change/	Gr 2A St 5	Gr 2A St 5
Transfer	CWA FT \$37,125.48	CWA FT \$37,125.48
8/11/2019	Main Circulation	Technical Services
Monique Wrihten	Customer Service Clerk I	Clerk I
Classification Change/	Gr 1 St 3	Gr 1 St 3
Transfer	CWA FT \$34,802.73	CWA FT \$34,802.73
8/25/2019	Lagrange	Reynolds Corners
Hannah Grohowski	Manager/Librarian V	Manager/Librarian VI
Promotion/Transfer	Gr H St 2	Gr I St 1
	Exempt FT \$64,061.37	Exempt FT \$66,645.63
8/25/2019	Washington	Washington
Christy Provencher	Customer Service Clerk I	Customer Service Clerk I
Status Change	Gr 1A St 2	Gr 1A St 2
	CWA LPT \$16.9941 Hourly	CWA FT \$32,173.27
8/25/2019	Reynolds Corners	Washington
Jane Thoma	Manager/Librarian VI	Manager/Librarian VII
Promotion/Transfer	Gr I St 7	Gr J St 6
	Exempt FT \$84,349.57	Exempt FT \$88,633.95
8/25/2019	West Toledo	West Toledo
Mya Jones	Customer Service Clerk I	Customer Service Clerk I
Status Change	Gr 1A* St 1	Gr 1A* St 1
	CWA LPT \$16.0183 Hourly	CWA FT \$31,236.25

8/25/2019	Sylvania	Computers & Media
Rebecca Ransberger	Assistant Manager/Librarian IV	Assistant Manager/Studio Lab
Transfer	Gr G* St 2	Gr G* St 5
	Exempt FT \$59,028.98	Exempt FT \$66,464.05
8/25/2019	West Toledo	Main Circulation
Brittany Johnson	Customer Service Clerk II	Customer Service Clerk II
Transfer	Gr 2 St 4	Gr 2 St 4
	CWA FT \$37,794.78	CWA FT \$37,794.78
9/1/2019	Business Technology	Business & Workforce Development
Linda Fayerweather	Librarian III/Business & Technology	Librarian III/Business & Technology
Department Name Change	Gr 7B St 9	Gr 7B St 9
	APLE FT \$65,451.89	APLE FT \$65,451.89
9/1/2019	Business Technology	Business & Workforce Development
David Topoleski	Manager/Librarian VII	Manager/Librarian VII
Department Name Change	Gr J St 7	Gr J St 7
	Exempt FT \$91,852.82	Exempt FT \$91,852.82
9/1/2019	King Road	Children's Library
John Cook	Librarian II/Children's Services	Librarian II/Children's Services
Return to Former Position	Gr 7C St 7	Gr 7C St 7
	APLE FT \$62,490.28	APLE FT \$62,490.28
9/1/2019	King Road	Children's Library
Joseph Cowley	Librarian II/Teen Services	Assistant Manager/Teen Services
Promotion/Transfer	Gr 7C St 3	Gr G St 1
	APLE FT \$51,410.91	Exempt FT \$56,535.41
9/1/2019	West Toledo	Children's Library
Joyce Fong	Librarian II/Teen Services	Librarian II/Teen Services
Return to Former Position	Gr 7B St 4	Gr 7B St 4
	APLE FT \$53,981.58	APLE FT \$53,981.58
9/1/2019	King Road	Children's Library
Mary Plews	Librarian III/Teen Specialist	Librarian III/Teen Specialist
Return to Former Position	Gr 8A St 9	Gr 8A St 9
	APLE FT \$71,910.51	APLE FT \$71,910.51
9/1/2019	Tech Team	Computers & Media
Martin Shriner	Librarian I/Adult Services	Librarian I/Adult Services
Return to Former Position	Gr 6A St 9	Gr 6A St 9
	APLE PT-I \$29.7604 Hourly	APLE PT-I \$29.7604 Hourly
9/1/2019	King Road	Children's Library
Regina Stevenson-Healy	Librarian II/Children's Services	Librarian II/Children's Services
Return to Former Position	Gr 7A St 7	Gr 7A St 7
	APLE FT \$61,742.27	APLE FT \$61,742.27
9/1/2019	Tech Team	Computers & Media
Michelle Gasser	Librarian I/Adult Services	Librarian I/Adult Services
Return to Former Position	Gr 6B St 7	Gr 6B St 7
	APLE PT-I \$28.2008 Hourly	APLE PT-I \$28.2008 Hourly
9/1/2019	Reynolds Corners	Computers & Media
David Lutz	Librarian I/Adult Services	Librarian I/Adult Services
Return to Former Position	Gr 6A St 11	Gr 6A St 11
	APLE FT \$60,970.72	APLE FT \$60,970.72

9/1/2019	King Road	Fact & Fiction
Vickie Connor	Librarian II/Adult Services	Librarian II/Adult Services
Return to Former Position	Gr 7B St 9	Gr 7B St 9
	APLE FT \$65,451.89	APLE FT \$65,451.89
9/1/2019	Business Technology	Fact & Fiction
Jennifer Day	Librarian II/Adult Services	Librarian II/Adult Services
Return to Former Position	Gr 7A St 9	Gr 7A St 9
	APLE FT \$65,451.89	APLE FT \$65,451.89
9/1/2019	Sylvania	Fact & Fiction
Joyce Smith	Librarian II/Adult Services	Librarian II/Adult Services
Return to Former Position	Gr 7A St 9	Gr 7A St 9
	APLE FT \$65,451.89	APLE FT \$65,451.89
9/1/2019	Locke	Local History & Genealogy
Ann Hurley	Librarian II/Adult Services	Librarian II/Adult Services
Return to Former Position	Gr 7A St 9	Gr & St 9
	APLE FT \$65,451.89	APLE FT \$65,451.89
9/8/2019	Heatherdowns	Heatherdowns
Andrew Scouten	Customer Service Clerk I	Customer Service Clerk I
Status Change	Gr 1A* St 4	Gr 1A* St 4
	CWA PT-II \$17.5039 Hourly	CWA FT \$34,132.63
9/8/2019	Holland	Holland
Morgan Blake	Customer Service Clerk I	Customer Service Clerk I
Status Change	Gr 1A* St 4	Gr 1A* St 4
	CWA PT-II \$17.5039 Hourly	CWA FT \$34,132.63
9/8/2019	Kent	Kent
Teresa Alvarado	Librarian II/Adult Services	Librarian II/Adult Services
Status Change	Gr 7C St 3	Gr 7C St 3
	APLE PT-I \$26.3646 Hourly	APLE FT \$51,410.91
9/8/2019	King Road	King Road
Cade Clem	Page	Page
Scheduled Increment	Step 1	Step 2
	Page Page \$9.0000 Hourly	Page Page \$9.5000 Hourly
9/8/2019	King Road	Lagrange
Katherine Midgley	Assistant Manager/Librarian IV	Manager/Librarian V
Promotion/Transfer	Gr G St 4	Gr H St 4
	Exempt FT \$63,993.20	Exempt FT \$69,479.23
9/8/2019	Point Place	Lagrange
Julie Stahl	Supervisor Circulation Services I	Supervisor Circulation Services I
Return to Former Position	Gr C St 5	Gr C St 5
	Exempt FT \$46,583.83	Exempt FT \$46,583.83
9/8/2019	Maumee	Maumee
Leigh Keogh	Customer Service Clerk I	Customer Service Clerk I
Status Change	Gr 1A St 3	Gr 1A St 3
	CWA LPT \$16.9941 Hourly	CWA FT \$33,138.53
9/8/2019	Kent	Mott
Unique Britton	Librarian I/Adult Services	Librarian I/Adult Services
Status Change/Transfer	Gr 6A St 9	Gr 6A St 9
	APLE PT-I \$29.7604 Hourly	APLE FT \$58,032.85

9/8/2019	Oregon	Oregon
Connie Herrera	Customer Service Clerk I	Customer Service Clerk I
Status Change	Gr 1A* St 4	Gr 1A* St 4
	CWA PT-II \$17,5039 Hourly	CWA FT \$34,132.63
9/8/2019	Maumee	Oregon
Amber Kroggel	Supervisor Circulation Services II	Supervisor Circulation Services III
Promotion/Transfer	Gr D St 7	Gr E St 6
	Exempt FT \$54,563.23	Exempt FT \$57,351.38
9/8/2019	Oregon	Point Place
Stephanie Sherlock	Supervisor Circulation Services II	Supervisor Circulation Services I
Return to Former Position	Gr D St 5	Gr C St 7
	Exempt FT \$50,732.28	Exempt FT \$50,097.47
9/8/2019	West Toledo	West Toledo
Alexis Yates	Customer Service Clerk I	Customer Service Clerk I
Status Change	Gr 1A* St 3	Gr 1A* St 3
	CWA LPT \$16,9941 Hourly	CWA PT-I \$16,9941 Hourly
9/8/2019	Holland	Computers & Media
Amnity Fuleky	Librarian I/Adult Services	Librarian I/Adult Services
Return to Former Position	Gr 6B St 7	Gr 6B St 7
	APLE PT-I \$28,2008 Hourly	APLE PT-I \$28,2008 Hourly
9/8/2019	Computers & Media	Computers & Media
Michelle Gasser	Librarian I/Adult Services	Librarian I/Adult Services
Status Change	Gr 6B St 7	Gr 6B St 7
	APLE PT-I \$28,2008 Hourly	APLE FT \$54,991.50
9/8/2019	Computers & Media	Computers & Media
Martin Shriner	Librarian I/Adult Services	Librarian I/Adult Services
Status Change	Gr 6A St 9	Gr 6A St 9
	APLE PT-I \$29,7604 Hourly	APLE FT \$58,032.85
9/8/2019	Lagrange	Main Circulation
Guadalupe Hurtado	Supervisor Circulation Services II	Supervisor Circulation Services II
Return to Former Position	Gr E St 6	Gr E St 6
Red Circled	Exempt FT \$57,351.38	Exempt FT \$57,351.38
9/08/2019	Sylvania	Sylvania
Colleen Staerker	Customer Service Clerk II	Customer Service Clerk II
Status Change	Gr 2A St 4	Gr 2A St 4
	CWA PT-I \$18,4841 Hourly	CWA FT \$36,044.06
9/15/2019	Washington	Main Circulation
Jenniffer Bennett	Customer Service Clerk I	Customer Service Clerk I
Transfer	Gr 1A St 4	Gr 1A St 4
	CWA FT \$34,132.63	CWA FT \$34,132.63
9/15/2019	Holland	Main Circulation
Morgan Blake	Customer Service Clerk I	Customer Service Clerk I
Transfer	Gr 1A* St 4	Gr 1A* St 4
	CWA FT \$34,132.63	CWA FT \$34,132.63
9/15/2019	Reynolds Corners	Main Circulation
Katelin Johnson	Customer Service Clerk I	Customer Service Clerk I
Return to Former Position	Gr 1A* St 4	Gr 1A* St 4
	CWA LPT \$17,5039 Hourly	CWA LPT \$17,5039 Hourly

9/15/2019	Maumee	Main Circulation
Leigh Keogh	Customer Service Clerk I	Customer Service Clerk I
Transfer	Gr 1A St 3	Gr 1A St 3
	CWA FT \$33,138.53	CWA FT \$33,138.53
9/15/2019	Sylvania	Main Circulation
Claire Murphy	Customer Service Clerk II	Customer Service Clerk II
Return to Former Position	Gr 2A St 4	Gr 2A St 4
	CWA PT-II \$18.4841 Hourly	CWA PT-II \$18.4841 Hourly
9/15/2019	Heatherdowns	Main Circulation
Andrew Scouten	Customer Service Clerk I	Customer Service Clerk I
Transfer	Gr 1A* St 4	Gr 1A* St 4
	CWA FT \$34,132.63	CWA FT \$34,132.63
9/15/2019	Sylvania	Main Circulation
Colleen Staerker	Customer Service Clerk II	Customer Service Clerk II
Transfer	Gr 2A St 4	Gr 2A St 4
	CWA FT \$36,044.06	CWA FT \$36,044.06
9/23/2019	Lagrange	Heatherdowns
Theresa Nickerson	Customer Service Clerk I	Customer Service Clerk I
Status Change/Transfer	Gr 1A* St 2	Gr 1A* St 2
	CWA LPT \$16.8291 Hourly	CWA PT-II \$16.8291 Hourly
9/23/2019	Holland	Holland
Keshawn Jones	Customer Service Clerk I	Customer Service Clerk I
Status Change	Gr 1A* St 1	Gr 1A* St 1
	CWA LPT \$16.3390 Hourly	CWA PT-II \$16.3390 Hourly
9/23/2019	Waterville	Reynolds Corners
Alyssa Pitchford	Customer Service Clerk I	Customer Service Clerk I
Status Change/Transfer	Gr 1A* St 4	Gr 1A* St 4
	CWA LPT \$17.8540 Hourly	CWA PT-II \$17.8540 Hourly
9/23/2019	Sanger	Reynolds Corners
Kelly Plath	Librarian I/Children's Services	Librarian I/Children's Services
Transfer	Gr 6A St 7	Gr 6A St 7
	APLE FT \$55,817.56	APLE FT \$55,817.56
9/23/2019	West Toledo	Sanger
Tamara Davis	Librarian I/Children's Services	Librarian I/Children's Services
Transfer	Gr 6A St 11	Gr 6A St 11
	APLE FT \$62,190.14	APLE FT \$62,190.14
9/22/2019	Toledo Heights	Toledo Heights
Karen Herren	Page	Shelver
Reclassification	Step 2	Ungraded St 1
	Page Page \$9.5000 Hourly	CWA Shelver \$11.1689 Hourly
9/23/2019	Point Place	Washington
Jessica Huth	Customer Service Clerk I	Customer Service Clerk I
Status Change/Transfer	Gr 1A* St 3	Gr 1A* St 3
	CWA LPT \$17.3340 Hourly	CWA PT-II \$17.3340 Hourly

Separations

	Employee	Agency	Date
Clerk	Angela Kalinowski – <i>Retirement</i>	Main Circulation	9/20/2019
Librarian	Sara Gibson	Washington	8/30/2019
	Colleen Donaldson – <i>Retirement</i>	Reynolds Corners	9/30/2019
Page	Daniel Stokes	Waterville	8/17/2019
	Kailyn Simmons	Point Place	8/27/2019
	Reva Martin	Main Shelves	9/12/2019

Travel, Training and Tuition The Board approved the following travel, training and tuition expenses on motion of Mr. Johnson, seconded by Mr. Dansack; all voted aye, motion carried.

Travel & Training Expenditures

Event	Date	Name	Amount
Going Beyond Green Luncheon Series	August 8, 2019	Jennifer Day	\$25.00
Strengthening School Readiness Support to Families and the Community through the Public Library	August 13, 2019	Katherine Heebsh	\$120.72
Focus on Business/Toledo Chamber of Commerce	August 21, 2019	Mely Arribas-Douglas, Linda Fayerweather, Tim Hagen	\$90.00
OH-IUG Conference	September 20, 2019	Gayle Martinez, Kelly Michalak, Donna Sychala	\$292.36
Achieving Together: Activating the partnership connection between schools and public libraries	October 2-4, 2019	Nancy Eames, Patricia Lusher, Kate McGowan	\$1,611.00
Refugee Integration Conference 2019	October 10, 2019	Mely Arribas-Douglas, David Topoleski	\$268.00
ULC Annual Forum	October 16-18, 2019	Jason Kucsma	\$1,860.06
National Immigration Integration Conference	October 20-22, 2019	Mely Arribas-Douglas, David Topoleski	\$1,114.26
Stem Ecosystems Community of Practice Fall Convening	October 20-23, 2019	Jim Funk	\$1,668.00
Social Justice and Public Libraries	October 28-29, 2019	Katie Midgley	\$332.80
LIFT Conference	October 29-30, 2019	Brandy Cranon-Wyatt, Faith Hairston	\$270.00
Going Beyond Green Luncheon Series	November 14, 2019	Jennifer Day	\$25.00

Tuition Expenditures

School	Name	Amount
University of Toledo	David Bush	\$1,500.00

Financial Reports The financial reports for the months ending July 31 and August 31, 2019 were accepted by the Board as presented on motion of Mr. Johnson, seconded by Mr. Salas; all voted aye, motion carried.

Tax Receipts

<i>July</i>	
Opening Balance	\$21,467,234.80
Real Property Tax	1,000,000.00
Public Library Fund	1,505,426.34
2019 Year to Date	\$23,972,661.14
<i>August</i>	
Opening Balance	\$23,972,661.14
Real Property Tax	10,774,661.04
Public Library Fund	1,225,020.82
2019 Year to Date	\$35,972,343.00

Vouchers Approved The Board approved payment of the following Schedule of Vouchers for July and August 2019 on motion of Mr. Dansack, seconded by Mrs. Odesky; all voted aye, motion carried.

<i>July</i>	
General Fund	\$2,757,799.95
BWC Workplace Wellness Fund	0.00
Building & Repair Fund	3,426.22
Capital Projects Note Fund	1,563,634.15
Total Health Care	226,001.46
Gift Funds	56,683.35
Trust Funds	0.00
Total	\$4,607,545.13
<i>August</i>	
General Fund	\$3,914,957.71
BWC Workplace Wellness Fund	0.00
Building & Repair Fund	262.50
Capital Projects Note Fund	690,089.94
Total Health Care	385,141.01
Gift Funds	230,620.87
Trust Funds	0.00
Total:	\$5,221,072.03

Interim Funds Activity Interim Funds Transactions were approved as listed below on motion of Mrs. Savage, seconded by Mr. Salas; all voted aye, motion carried.

	Maturities	Investments	Balance
Opening Balance		\$13,478,406.38	
STAR @ 2.35%	\$ 69,028.51		
Huntington @ 0.20%	3,997,555.19	\$2,052,866.62	
July Interest		16,467.59	
Ending Balance	\$4,066,583.70	\$2,069,334.21	\$11,481,156.89
<i>Breakdown of Funds</i>			
General & Insurance Fund	\$3,034,271.15		
Building & Repair Fund	\$1,192,145.72		
Gift Fund	\$ 936,953.92		
Capital Projects Fund	\$6,317,786.10		
Total	\$11,481,156.89		
Opening Balance			\$11,481,156.89
STAR @ 2.35%	\$2,419,768.36		
Huntington @ 0.20%	800,262.50	\$10,500,000.00	
August Interest		11,459.55	
Ending Balance	\$3,220,030.86	\$10,511,459.55	\$18,772,585.58
<i>Breakdown of Funds</i>			
General & Insurance Fund	\$12,735,396.67		
Building & Repair Fund	\$ 1,192,119.70		
Gift Fund	\$ 775,679.57		
Capital Projects Fund	\$ 4,069,389.64		
Total	\$18,772,585.58		

Trust Fund Activity Trust Fund Activity was approved on motion of Mr. Johnson, seconded by Mr. Salas; all voted aye, motion carried.

	Maturities	Investments	Previous Balance
			\$750,000.00
CD Maturity	\$250,000.00		
Ending Balance	\$0.00	\$0.00	\$500,000.00

Library Services and Technology Act (LSTA) Grant The Library has been awarded a Library Services and Technology Act (LSTA) grant in the amount of \$100,000 by the State Library of Ohio. These grant funds will be used for the Migrant Farmworker Outreach pilot program. Mr. Johnson moved approval that the Board accept the grant money, authorize the establishment of a Special Revenue Fund, and advance money to the fund, Mrs. Odesky seconded; all voted in favor, motion carried.

Updating Gift Acceptance Policy The Finance Committee received a recommendation from Administration to update the Library's gift acceptance policy. The updated policy combines several separate existing policies into one uniform policy covering physical materials, real estate, and monetary gifts. The Library Legacy Foundation will accept all donations and coordinate with the Library on disposals. This update will ensure a streamlined and efficient process.

Mr. Johnson moved approval to accept the new Gift Acceptance Policy, seconded by Mrs. Savage; all voted in favor, motion carried.

Note: A copy of the policy is included with these minutes.

Modification of the 2019 Annual Appropriation Schedule In reviewing the 2019 Annual Appropriation Schedule, Administration is prompted to recommend the following modifications to reconcile various line item accounts. Mr. Johnson moved approval to accept the recommended modifications, seconded by Mrs. Savage; all voted in favor, motion carried.

FROM ACCOUNT

51110	Salaries - Exempt	\$ 100,000.00
58910	Contingency	\$ 408,500.00
55515	IT Furniture / Fixtures	\$ 18,000.00
55210	Land Improvements	<u>\$ 150,000.00</u>
		\$ 676,500.00

TO ACCOUNT

52111	IT Supplies	\$ 1,500.00
53240	Postage/Freight	\$ 60,000.00
53325	IT Maintenance Contracts	\$ 11,000.00
53370	Trash Removal	\$ 20,000.00
53380	Security/Monitoring Services	\$ 80,000.00
53510	Land/Building Leases	\$ 20,000.00
53530	Motor Vehicle Leases	\$ 2,500.00
53790	Other Professional Services	\$ 201,000.00
53930	Collection Agency	\$ 15,000.00
53990	Other Purchased Services	\$ 20,000.00
55410	Building Improvements	\$ 150,000.00
55520	IT Software	\$ 5,500.00
59810	Advances Out	<u>\$ 90,000.00</u>
		\$ 676,500.00

Sylvania Parking Lot Change Order In August 2019, the east portion of the Sylvania Branch parking lot and entrance was replaced by Geddis Paving. Two areas of asphalt subbase material had to be excavated, replaced, and recompact to ensure a stable base for the new asphalt. Replacing this subbase material was out of scope, and a change order in the amount \$7,786.80 was necessary to properly complete the project. Mr. Dansack moved approval of the change order in the amount of \$7,786.80, seconded by Mr. Johnson; all voted aye, motion carried.

eBook and eAudiobook Resolution At a meeting of the Community Relations Committee on September 24, 2019, the Committee discussed a recent announcement from a major book publisher that will widely restrict eBook access for Toledo Lucas County Public Library customers and others across the country. Nationally, libraries and library advocates have been voicing their concerns about these restrictions, and Trustees from Ohio's metropolitan library systems have voiced their concerns via Board resolutions. Mr. Salas approved the following

Toledo Lucas County Public Library resolution, seconded by Mr. Johnson; all voted aye, motion carried.

WHEREAS, Ohio's public libraries currently serve more than 8.4 million individuals; and Toledo Lucas County Public Library has more than 280,000 cardholders, and

WHEREAS, Ohio's public libraries have the highest use per capita in the nation; and the Toledo Lucas County Public Library circulated more than 800,000 digital titles in 2018, which is a 50% increase from 2014 checkouts.

WHEREAS, 514,800 (19.8%) young Ohioans live below the poverty line in families where eBooks are an unaffordable luxury, and rely on libraries to provide them with e-content to support acquisition of literacy skills, complete school assignments, and pursue interests, and

WHEREAS, the "Community Reading Event Impact Report," released by the Panorama Project has shown that access to eBooks through libraries led to increased eBook sales, and

WHEREAS, the US publishing industry earned \$25.83 billion in revenue in 2018, with downloaded audio seeing 28.7% growth over 2017, and

WHEREAS, the major publishers have recently announced new policies for eBooks and eAudiobooks that severely limits public libraries' ability to purchase, or delays the purchase, of digital copies of materials and information, and

WHEREAS, these restrictive policies directly impact the ability of Ohio's public libraries to serve the 11.6 million people of Ohio and adequately provide access to materials and information, and

WHEREAS, the new eBook and eAudiobook policies represent a significant financial burden impacting taxpayer supported public libraries' overall operations and services, with Toledo Lucas County Public Library spending nearly \$600,000 in 2018 on eBooks and eAudiobooks, therefore

BE IT RESOLVED on this day of September 26, 2019, that we, the Board of Trustees of Toledo Lucas County Public Library call upon Blackstone Audio, Hachette, Macmillan, and Simon & Schuster to 1) reconsider these recently announced restrictive and onerous policies; and 2) engage in a meaningful and direct dialogue and exchange of information with libraries, library consortia, library associations, authors, executives from Amazon and Overdrive, and other relevant stakeholders for the purpose of devising new policies that ensure equitable access to Ohio's 8.4 million library users.

Staff Organizations Brief remarks were heard from Steve Nichols, APLE representative and Harry Johnston, CWA representative.

Summer Read Program Nancy Eames gave a brief presentation on the 2019 program, rebranded “Summer Read,” which was in its 95th year. Over the last 40 years, over half a million people have participated. Reading folders and other material printed this year will be able to be reused year after year. Prizes were simplified, with thanks to funding from the Library Legacy Foundation. This year, almost 15,000 people joined the program, and those who completed the program grew from 2018. Over 1,500 programs were offered, with over 36,000 attendance for kids, teen and adult programs.

Regular Meeting, October 24, 2019, Main Library Mr. Tucker announced that the next regular meeting of the Board would be on Thursday, October 24, 2019 at 8:30 a.m., at the Main Library, 325 N. Michigan St., Toledo.

Adjournment There being no further business to come before the Board, Mr. Tucker asked for a motion to adjourn the meeting. Motion made by Mr. Johnson, seconded by Mrs. Odesky; all voted aye, meeting adjourned at 9:04 a.m.

Approved by: _____
Susan M. Savage, Vice President

Attested by: _____
Jesus Salas, Secretary

Date: _____
October 24, 2019